

ASSIGNMENT ALERT



Please help us to help your students complete their major classroom assignments. If the library receives notification of your major assignment before it is handed out in class, we can be better prepared to help your students find the resources they need. Please take just a few minutes to complete this form.

Fax the form and the assignment to the Shaker Heights Public Library: **216-991-5951**
or

Attach a copy of the assignment to the completed form, fold so that the address on the back of the Assignment Alert form is displayed, and staple or tape and send it to us via the Shaker Schools delivery.

All completed Assignment Alert forms returned to this library will be made available to students at both the Main Library and Bertram Woods Branch.

Teacher _____ Grade _____

School _____ Phone _____

Course _____

Assignment/Topic _____

Expected Length of Report _____

Date Assigned _____ Date Due _____

Minimum Number of Sources _____

Check All That Apply: Book(s) Internet

Reference Sources Encyclopedia Almanac Atlas

Periodicals Other (Please list.) _____



SHAKER HEIGHTS PUBLIC LIBRARY

www.shakerlibrary.org

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Susan Scheps, Youth Services Supervisor
Shaker Heights Public Library
16500 Van Aken Boulevard
Shaker Heights, Ohio 44120

