

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
June 15, 2026

Attendance

Members Present: Dr. Barnard, Dr. Bynum, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Members Absent: Ms. Cole-Kelly

Staff Present: Ms. Ritchey, Ms. Switzer, Implementation Team

Dr. Barnard called the regular meeting of the Shaker Heights Public Library Board of Trustees to order at 6:34 p.m. at the Main Library.

Roll Call: Dr. Barnard, Dr. Bynum, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Community Comments

None.

Executive Session

2026-17 Dr. Rogen moved, and Ms. Tendulkar seconded the motion to enter Executive Session pursuant to Section 121.22 of the Ohio Revised Code, to review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and to discuss details relative to the security arrangements and emergency response protocols for a public body or a public office, when disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

Trustees entered executive session at 6:35 p.m.

Trustees returned to regular session at 7:29 p.m.

President's Report

Dr. Barnard reported that she attended the League of Women Voters Public Officials Reception on June 10. She was joined by Ms. Switzer and several other library staff members.

Consent Agenda

- Approval of Minutes – May 18, 2026 Regular Meeting
- Financial Statements – May 31, 2026
- Financial Statements – March and April 2026 Revised General Fund Revenues
- Gifts to be Accepted and Appropriated to the Designated Funds

General Fund (101)

Isaac Jacobson	\$25
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Marilyn Kammer Memorial Fund (209)

Randy Kammer In memory of Nicky Bialik	\$25
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2026-18 Dr. Bynum moved, and Mr. Turner seconded the motion to accept the consent agenda items as submitted.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

Fiscal Officer's Report

None.

Director's Report

A. Director's Written Report

Ms. Switzer shared her written report. She congratulated Shatira Jackson on her promotion to Adult Services Manager and Anna Marshall on her promotion to Youth Services Manager.

B. Policies First Review: Circulation of Library Materials

Ms. Smith reviewed the proposed changes to the Circulation of Library Materials policy. She noted that in section one, number five was inadvertently left out. She requested approval of the policy revision with the addition of the section one,

number five, "CLEVNET automatically renews most accounts every 2 years. Accounts that are not able to be verified will not be renewed."

2026-19 Dr. Bynum moved, and Mr. Turner seconded the motion to approve the Circulation of Library Material Policy as revised.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

C. Resolution Adopting the Cybersecurity Program and Framework

Ms. Brown said that Ohio Revised Code 9.64 requires the legislative authority of a political subdivision to adopt a cybersecurity program by July 1, 2026. This cybersecurity program must support a practical, risk-based approach to governance, protection, detection, response, and recovery. She noted that any records, documents, or reports related to the cybersecurity program and framework and the reports of a cybersecurity incident or ransomware incident are not public records under section 149.43 of the Revised Code.

2026-20 Dr. Rogen moved, and Ms. Tendulkar seconded the motion to approve the following resolution.

Be it resolved that the Board of Trustees of Shaker Heights Public Library hereby declares its intent to adopt and maintain a cybersecurity program in accordance with Ohio Revised Code 9.64. The Board further intends that the program safeguard the Library's data, information systems, and consortium-managed infrastructure from cyber threats to ensure availability, confidentiality, and integrity, and that the program be developed and maintained in a manner consistent with generally accepted best practices for cybersecurity, such as the National Institute of Standards and Technology Cybersecurity Framework and the Cybersecurity and Infrastructure Security Agency Cybersecurity Performance Goals.

The Board approves the Cybersecurity Policy and the Cybersecurity Program Framework, which in compliance with ORC 9.64 – Political Subdivision Cybersecurity, are not public records under section [149.43](#) of the Revised Code. The Cybersecurity Policy replaces and overrides Shaker Library's Information Security Policy.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

D. Strategic Planning Update

Ms. Switzer shared the written strategic planning update.

New Business

A. Personnel Action

Hired:

Jayla Montgomery, Adult Services Associate, full-time, level 18, effective 5/11/2026

Promotions:

Anna Marshall, Interim Youth Services Manager to Youth Services Manager, full-time, level 24, effective 5/20/2026

Shatira Jackson, Adult Services Librarian, full-time, level 22 to Adult Services Manager, full-time, level 24, effective 5/18/2026

Retirement:

Cindy Maxey, Adult Services Manager, full-time, level 24, effective 5/31/2026

B. Other New Business

None.

Adjournment

Since there was no further business to discuss, Mr. Turner moved, and Ms. Tendulkar seconded a motion to adjourn the regular board meeting at 7:57 p.m. and trustees unanimously agreed. The next regular meeting of the Shaker Heights Public Library Board of Trustees is scheduled for Monday, August 17, 2026, at 6:30 p.m.