

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
August 17, 2026

Attendance

Members Present: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Members Absent: Dr. Rogen

Staff Present: Ms. Ritchey, Ms. Switzer, Implementation Team

Dr. Barnard called the regular meeting of the Shaker Heights Public Library Board of Trustees to order at 6:34 p.m. at the Main Library.

Roll Call: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Community Comments

None.

Executive Session

2026-21 Dr. Bynum moved, and Ms. Cole-Kelly seconded the motion to enter Executive Session pursuant to Section 121.22 of the Ohio Revised Code, to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

Trustees entered executive session at 6:36 p.m.

Trustees returned to regular session at 7:02 p.m.

President's Report

Dr. Barnard reported that she attended Forward Together meeting on July 23. On September 24 there will be a joint meeting with City Council, the Board of Education, and the Library Board. There will be a presentation by the Shaker Heights Youth Collaborative on their work.

Consent Agenda

- Approval of Minutes – June 2, 2026 Special Meeting
- Approval of Minutes – June 15, 2026 Regular Meeting
- Financial Statements – June 30, 2026
- Financial Statements – July 31, 2026
- Gifts to be Accepted and Appropriated to the Designated Funds

General Fund (101)

Isaac Jacobson	\$50
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Baumoel Local History Fund (206)

The Village Garden Club	
With thanks for managing the group's archives	\$100

Marilyn Kammer Memorial Fund (209)

Andrew Whitis	
Won the raffle basket the Reader's Challenge	\$100
Summer Celebration and made this donation	
Karl Kammer	
In memory of Lloyd Baruch	\$25
In memory of Shirley Leiken	\$25
Randy Kammer & Jeff Wollitz	
In memory of Evelyn Fox	\$25
In memory of Bernie Nachman	\$25
In memory of Arlene Yegelwel	\$25

2026-22 Dr. Bynum moved, and Ms. Cole-Kelly seconded the motion to accept the consent agenda items as submitted.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

Fiscal Officer's Report

A. Fund 212 MyCom OST Grant Budget Adjustment and Transfer

Ms. Ritchey said the MyCom OST Grant Fund was used for a recurring, county-wide youth initiative in which the library participated from 2008 through 2023. The grant reimbursed the Library for eligible youth programming expenses. County funding

cuts subsequently ended MyCom funding for Shaker Heights organizations. The fund has a remaining balance of \$14,295.24.

Ms. Ritchey noted that the balance remained because some grant expenses from prior years were paid from the General Fund and need to be reimbursed from the MyCom Fund. She recommended that the Board approve transferring the full \$14,295.24 balance from the MyCom Fund to the General Fund. This approach will correct the fund balance without inaccurately increasing revenues and expenses for 2026.

Description/Fund	Revenue	Expenditures
Fund 101 – General Fund		
Transfer From Other Funds	\$14,295.24	
Fund 212 – MyCom Fund		
Transfer to Other Funds		\$14,295.24
Total All Funds	\$14,295.24	\$14,295.24

2026-23 Dr. Bynum moved, and Mr. Turner seconded the motion to approve increasing General Fund revenue and MyCom Fund expenditures by \$14,295.24 and transferring the remaining \$14,295.24 balance from the MyCom Fund to the General Fund.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

B. Close Fund 212 MyCom OST Grant

After the approved budget transfer, Fund 212 will have a zero balance. Because the grant is no longer active and no funds will remain, Ms. Ritchey requested that the fund be closed.

2026-24 Ms. Tendulkar moved, and Ms. Cole-Kelly seconded the motion to close Fund 212 MyCom OST Grant as submitted.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

Director's Report

A. Director's Written Report

Ms. Switzer shared her written report. She welcomed Martin Iser, the new Security Manager. Ms. Switzer noted that the "Trail Tales" display has been installed at the Bertram Woods Branch. It is an outdoor display created by the Shaker Arts Council and features Shaker Heights artists and writers. Dr. Barnard and Ms. Tendulkar said the display was attractive and inviting.

B. Second Quarter Usage Report

Mr. Grabski presented the second quarter usage statistics.

C. Request to Close Saturday, December 26

Ms. Switzer said that this year, December 26 is on a Saturday, which makes scheduling for the week of December 20-26 even more challenging than a normal holiday week. Additionally, in years past the library has had far fewer visitors than usual on the day after Christmas. Ms. Switzer requested approval to close the library on Saturday, December 26, 2026. As with the library's annual Easter closure, staff will not be paid for the day.

2026-25 Dr. Bynum moved, and Ms. Cole-Kelly seconded the motion to approve closing Saturday, December 26, 2026.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

D. Personnel Policies

Ms. Switzer requested approval of the proposed revisions to the personnel policies.

2026-26 Ms. Tendulkar moved, and Ms. Cole-Kelly seconded the motion to approve the Personnel Policy revisions as submitted.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

New Business

A. Personnel Action

Hired:

Martin Iser, Security Manager, full-time, level 24, effective 6/25/2026

Status Change:

Marielle Grady, Afterschool Associate to Afterschool Associate Substitute,
part-time, level 20, effective 6/7/2026

Ian Kirk, Youth Services Associate to Youth Services Associate Substitute,
part-time, level 18, effective 6/2/2026

End of Employment:

Jasmine Hayes, Afterschool Associate, part-time, level 20, effective 7/9/2026

Lisa Kreeger-Norman, Circulation Services Assistant, half-time, level 14,
effective 7/23/2026

B. Other New Business

None.

Adjournment

Since there was no further business to discuss, Mr. Turner moved, and Ms. Cole-Kelly seconded a motion to adjourn the regular board meeting at 7:24 p.m. and trustees unanimously agreed. The next regular meeting of the Shaker Heights Public Library Board of Trustees is scheduled for Monday, September 28, 2026, at 6:30 p.m.

Laura Barnard, President

Susan Ritchey, Fiscal Officer

Rajani Tendulkar, Secretary